## OFFICE OF THE DIRECTOR, GOVERNMENT CENTRAL BOOK DEPOT, BANGALORE.

Notification dated 15th December 1962.

(*G. O. No. M.* 10363—*P.* & *S.* 66-44-8, *dated* 27th *March* 1946.)

**Notification inviting applications from *bona fide* Book-sellers and Multi-purpose Co-operative Societies for Enrolment as Recognised Dealers in Text Books of Education Department and other Government Publications.**

Applications in the enclosed form (printed or typewritten) are invited from *bona fide* Book-sellers and Multi-purpose Co-operative Societies in the State (including Kannada-speaking Areas of Bombay, Hyderabad, Madras and Coorg merged with the Mysore State from 1st November 1956) for enrolling themselves as Recognised Dealers in Official Publication Text Books of the Education Department and such other Books as are stocked for sale at the Government Central Book Depot for a period of one year from 1st April 1962. Applications should be forwarded through and recommended by the District Educational Officer of the District where the applicant ordinarily resides and intends to carry on business so as to reach the Director, Government Central Book Depot, Bangalore, by 22nd February 1962.

Applicants should, in the event of their being enrolled as Recognised Booll-sellers, conform themselves to the Rules mentioned below and abide by any supplementary rules that may hereafter be framed by the Director from time to time in this behalf. Violation of any of these Rules would involve cancellation of the recognition of such Book-seller without further notice.

Note.—(1) Every Book-Seller should make a Security Deposit of Rs. 50.

(2) The Book-Seller should submit a letter of consent to the effect that the security deposit amount may be forfeited to Government in case of any of the rules of grant of recognition are violated by him. The letter of consent may be in the following form.—

"I/we agree for the forfeiture to Government of the security amount of Rs. 50 depcsited in ..... Treasury/Reserve Bank, in case I/we am/are found voilating any of the rules governing the grant of recognition to Book-Sellers"

(3) The concerned Book-Seller should send the Challan the amount credited to "Revenue Deposit" head of account along with the letter of consent to the Director of Printing while submitting the application through the District Educational Officers.

(4) Book-sellers who have already made a security deposit of Rs. 50 and not withdrawn for 1962—63, need not deposit Rs. 50 as security deposit again.

Firms or persons who are enrolled as Recognised Book-sellers of the Government Central Book Depot, Bangalore, during the current year should also apply afresh through the District Educational Officers and conform to the conditions specified in this behalf. Otherwise they cease to be Recognised Book-sellers of the Government Central Book Depot, Bangalore.

### Rules for grant of Recognition.

1 All those who have been in the book-selling trade at least a year prior to the date of this Notification are eligible to apply for enrolment as Recognised Book-sellers of the Government Central Book Depot, Bangalore.

2 All Book-sellers approved as Recognised Book-sellers of the Depot will be allowed a commission of 15 per cent on the value of books purchased at a time (except in certain cases where commission is not allowed notwithstanding whether they are Official Publications or School Books and Maps. No commission will be allowed if the value of books and publications purchased at a time is less than Rs. 5 gross amount. This rule is also applicable in cases of purchases made by the Recognised Book-sellers at the Retail Sales Section of this office.

3 Indents for books should be complete in all respects and should be accompanied by sufficient amount. They will be complied with strictly in the order in which they are received Districtwar and this office will not be responsible for any delay or inconvenience caused by non-receipt of books in time.

4 (a) Indents for text books should be accompanied each time by a Treasury receipt or Reserve Bank challan for the value. Remittances to the Treasuries or Reserve Bank should be made to the head "**XXII Education E General Miscellaneous Sale Proceeds of Educational Books and Maps**". Remittances to heads other than this will not be deemed as proper payment for books indented. If the balances at the credit of the Recognised Book-sellers are not sufficient to cover the cost of books indented, no action will be taken on such indents. Also no indent should be sent in anticipation of crediting the amount. Official publications will not be supplied for amounts credited under the above head.

(b) As Government have ordered the Printing and Distribution of Kannada Readers I to VI and any other books that may be decided to be so printed and distributed by the D. E. O., the Recognised Book-sellers should credit the cost of such books to the above head and produce the indent along with the challans to the Head Masters of the District concerned for arranging supplies.

5 The excess amount, if any, at the credit of the Recognised Book-seller at the end of the yearly transaction will be carried over to his accounts of the following year in case his application is renewed. In other cases it will be refunded after the financial year on receipt of a refund voucher.

6 Supply will be made to the extent of stock available in the Book Depot and also to the extent of the requirements of the areas concerned as per recommendation of the District Educational Officer.

7 Fresh indents will be received from Recognised Book-sellers only when the previous indent has been fully or partly complied with and no indent will be kept pending till availability of books not in stock at the time when the indent is taken up for compliance.

8 During the season, the indents of Recognised Book-sellers of Bangalore Corporation Area will be supplied with *only on one specified day in a week.* Recognised Book-sellers of outside area who desire to obtain the books personally should intimate *at least a week in advance.* Each Recognised Book-seller of outside area will be allowed to take personal delivery not more than once a month provided he has already sent the indent and intimated in advance. Authorised Agents of the Recognised Book-sellers should produce letter of authority for taking delivery of the indented books. No person will be allowed to act as Agent for more than one Recognised Book-seller.

9 Recognised Book-sellers of the Depot carrying on business at places where there is no railway communication should arrange to take delivery of the books at the Government Central Book Depot in time or arrange to intimate well in time the mode of despatching the books and publications.

10 The Government Central Book Depot is deemed to have absorbed itself from all responsibility for the consignment of books as soon as they are delivered to the Railway Authorities and the concerned Railway Receipt is sent by REGISTERED POST to the correct address of the party as furnished on the indent. Any complaint of shortage or loss in transit should be reported within a week of the receipt of the consignment.

11 Text books will not be sold at the Retail Sales Section of this office.

12 Books will be sold only on **"Non-returnable"** basis.

13 Supply of Text Books to recognised Book-sellers will be made up to end of October only in each year.

14 Text books indented for will be sent by Railway Parcel paid, if the value of books indented is Rs. 25 nett and above as per G. O. No. M 10242—43—P. & S. 58-53-2, dated 12th October 1953 to the nearest Railway Station from the indentor's place of business, the packing, forwarding and transit charges being met by the Government Central Book Depot, Bangalore. Books of the total value of less than Rs. 25 net indented for will not be sent through Railway Parcel and Recognised Book-sellers have to make their own arrangements which should be noted on the indents. Books required to be sent by post will be despatched at the indentor's cost.

15 Official publications indented for will be supplied by Railway Parcel "To Pay" in addition to packing and forwarding charges, 15 per cent commisson being however allowed subject to clause 2 above.

16 As per Notification No. T 207-5-49-50, dated 8th September 1949, issued by the Director of Public Instruction in Mysore, Bangalore, the Recognised Book-sellers should not corner the stock of Departmental and Non-Departmental Text Books and should notify their stocks in detail in their book-stalls every day to the public so that the intending buyers of the books may have no difficulty in getting the same.

17 They should carry on business during week days and hours allowed under the Mysore Shops and Establishments Act and notify at a conspicuous place the prices of all the books available with them for sale and sell them only at prices affixed on the covers or those fixed by the Director.

18 Facilities must be afforded by Book-sellers approved as Recognised Book-sellers of the Depot to the inspecting officers of the Education Department for inspecting their shops and account books regarding the books supplied by this Depot.

19 Printed lists of text books to be published by any Recognised Book-seller for the benefit of the pupils and their parents of any locality for any year should be strictly in accordance with the notifications to be issued by the Director of Public Instruction in Mysore, Bangalore, regarding the prescription of text books for various classes for that year. In no circumstance should they include in such lists names of books which are not found in the above notifications. A copy of each of the published lists of text books by each firm or Book-seller should be forwarded to the Secretary, Text-Book Committee, Office of the Director of Public Instruction in Mysore, Bangalore, for information and reference.

20 The Government Central Book Depot, Bangalore, will be closed for all transactions with public, throughout January in each year on account of the annual stock checking in the Depot.

21 Correspondence of whatever nature by the book-sellers with the Government Central Book Depot, Bangalore, should have the postage stamps affixed to them at their cost and as per Postal Rules.

**22 The Book Depot deals in Text Books of the Education Department only for the convenience of the student population and does not undertake to guarantee any regular quota of commercial business to the Recognised Book-Sellers.**

23 The Director, Government Central Book Depot, reserves the right to cancel the indent without assigning any reason therefor.

24 Form of application can be obtained by the *bona fide* Book-sellers from the Government Central Book Depot, Bangalore, on any working day, during office hours.

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M. A. SRI RAMA,
*Director.*

## FORM OF APPLICATION.

To

THE DIRECTOR,

GOVERNMENT CENTRAL BOOK DEPOT,

BANGALORE.

*Through*:

THE DISTRICT EDUCATIONAL OFFICER,

.....DISTRICT,

Sir,

I tender herewith an application for enrolment as a "Recognised" Book-seller of the Government Central Book Depot, Bangalore, for the retail sale of departmental books and official publications. I have read the rules enclosed to your Notification, dated 2nd January 1962 relating to the above *Copy of the Rules has been retained by me and I am willing to abide by them if I am enrolled as Recognised Book-seller of the Government Central Book Depot, Bangalore.*

*Place*.....

*Date*.....

.....,
*Signature.*

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|---|---|
| 1 Name of applicant (Individual, Firm, Society or Company). | |
| 2 Town and street in which the Book-seller is established. | |
| 3 *Hours of business* ... ... | |

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| 4 | Other line or lines of business undertaken by the applicant or his occupation. | |
| 5 | Names of partners, manager, directors or secretary in the case of a company. | |
| 6 | Name and designation of the person authorised to act on behalf of or in the absence of the applicant. | |
| 7 | Applicant's and Proprietor's specimen signatures (Three copies should be given on a separate sheet of paper). | |
| 8 | Public or semi-public office, if any, which the applicant or any of the partners may be holding. | |
| 9 | If the applicant is already a Recognised Book-seller of the Government Central Book Depot, Bangalore, he should state the number of years for which he had acted as such and state if he is willing to continue during this year also. | |
| 10 | Certificate or certificates from the local authorities as to his or their *bona fides*. | |
| 11 | How long has the applicant been in the book-selling trade? | |
| 12 | Signature of the Applicant and full Address ... | |
| 13 | The District Educational Officer's opinion with dates of receipt and despatch, if there be one or more Recognised Book-sellers of the Depot already working at the place, the reason for recommending additional agency, if any, at the same locality may be stated. | |
| 14 | Nearest Railway Station to which bundles are to be despatched.<br>(To be filled up by Recognised Book-sellers in mofussil places). | |
| 15 | Orders of the Director, Government Central Book Depot, Bangalore. | |